

Cover Supervisor Temporary

G4 pts 9-12

20 hours per week, to 23rd July 2021

Required to start as soon as possible

Caistor Yarborough Academy is looking to recruit a Cover Supervisor. The cover supervisor provides cover for absent teaching and non-teaching staff, wherever possible across the Academy, and generally support the smooth operation of the Academy staff at other times. They play a vital role in contributing to the culture, ethos and well-being of the whole Academy.

Who we are looking for

- Commitment to and or experience of working with children and young people
- Ability to motivate and encourage children to meet their targets for learning and/or behaviour
- Ability to show awareness to when it is appropriate to consult teachers about a child's behaviour or learning
- Understanding of the practical application of Equal Opportunities in a school context
- Aware of Health and Safety and Safeguarding issues
- Excellent verbal and written inter-personal skills at all levels
- Ability to write brief reports and keep records
- An accomplished user of ICT
- Excellent organisation, prioritisation and time management skills
- An ability to share skills to other members of the team
- High levels of discretion and integrity
- Approachable and Composed
- Comfortable around and able to form good relationships with staff, students and parents
- Ability to be empathetic towards parents and students
- Able to be firm when required and consistent
- Committed to own professional development and that of others

THE ACADEMY believes strongly in the teaching of life skills as well as the more traditional curriculum. CPD is a priority and all staff benefit from a supportive environment and a philosophy of shared practice.

APPLICATION FORMS and further details are available from the Academy's website or by contacting the Academy. Completed application forms should be returned to applications@cyac.org.uk in advance of the closing date. Telephone or email enquiries are welcomed.

The Academy is committed to the safeguarding of children. The appointment will be subject to an enhanced DBS disclosure and references will be taken before interview.

Caistor Yarborough Academy Grimsby Road, Caistor, Market Rasen LN7 6QZ
Tel: 01472 851383 E-mail: Grace.Calaby@cyac.org.uk

www.caistoryarboroughacademy.org.uk

Closing date: 9:00am 20th October 2020 **Interviews:** w/c 2nd November 2020