

Our Ref: BCur/KWoo

19 January 2021

Dear Parents/Carers,

**Post 16 Choices and Careers Support for Year 11 Students
Notification of Teams Training Meeting - 10am Thursday 21st January
(Plus Dates for Franklin College Virtual Workshops)**

Following on from the closure of the Academy to the majority of students and the cancellation of GCSE Exams, I am writing to inform you of the continued support we will be providing for Year 11 students around Post-16 choices and Careers.

Firstly, your child has been added to a Year 11 PSHE, Careers and Post-16 Information group on Microsoft Teams. This will be used to post information on events being organised by Post-16 providers, as well as information on apprenticeship opportunities and careers. This will be updated weekly. Please also check the careers page on the Academy website for links to major post-16 providers in the local area and careers information.

The Academy has now signed up to the Linc2 Post 16 Applications platform. This will allow us to track student applications to colleges, apprenticeship providers and 6th form centres. All students will be provided with log-in details and we are asking students to use this platform to complete their Post-16 applications. A link to the website and instructions on how to use it can be found on the Academy website. **A Microsoft Teams training meeting will also be organised for students on Thursday 21st January at 10am. An invite will be sent directly to students.**

Students who have already applied for colleges directly are asked to complete the application form on Linc2 so we are able to identify students who have already applied. This is a very quick process and further information will be provided directly to students. If your child has already completed their college application, please could you inform the Academy by contacting Ben.Curtis@cyac.org.uk.

Prior to the Christmas holidays, the Academy was in the process of providing all students in Year 11 with a 1:1 careers guidance interview. These were now being done virtually over Teams. If your child had not yet had an interview and this is something that they would still like, please contact Ben.Curtis@cyac.org.uk so that one can be organised. This can be done using Microsoft Teams or by telephone.

Finally, we have formed a partnership with Franklin College to provide information and support to Y11 students as part of their application process. The college team have agreed to run a series of virtual workshops during the rest of this term, every Thursday from 11.15am-12.15pm. The dates are as follows:

/Continued

EXCELLENCE FOR ALL

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- **Thursday 28th January - Post-16 Applications - Q&A Session on how applications will work for September 2021**
- **Thursday 4th February - Post-16 Interviews - how to be successful at your college interview**
- **Thursday 11th February - A Day in the Life at Franklin**
- **Thursday 25th February - Life after College - Careers, University & The World of Work**

These sessions will provide students with an opportunity to ask questions around Post 16 options and choices, whether they have applied for college or are in the process of doing so. Invites will be sent out via Microsoft Teams.

We hope this comprehensive package ensures students are supported in decisions around Post 16 choices and Careers over the coming months.

If you have any questions, please do not hesitate to get in touch.

Yours faithfully



Mr B Curtis
Associate Assistant Headteacher - Whole School Personal Development
Head of Humanities