



## CAISTOR YARBOROUGH ACADEMY

### **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

Students follow their normal curriculum, with 5 hours learning per day and a full range of subjects.

### **Remote teaching and study time each day**

#### **How long can I expect work set by the school to take my child each day?**

Key Stage 3 and 4

The students at KS3 and KS4 continue to follow their normal curriculum, in line with their timetable, with a full range of subjects on offer.

There will be a remote learning timetable for each year group.

Students are to only complete their allotted time per lesson and not exceed this to finish assignments/tasks.

### **Accessing remote education**

#### **How will my child access any online remote education you are providing?**

### **Microsoft teams**

The Academy have chosen to use Microsoft teams as a platform for student learning when self-isolating. This can be used through an app, or a web browser.

Students are to go to the Caistor Yarborough Academy website, click VLE on the righthand side, this will then ask for student details, which are in the following format. Usernames will start with two numbers, initials, then 2 numbers, such as 11SC12. All students have set their password, but if there is an issue with this, please email support @cyac.org.uk for support.

The aim of this is to ensure that we avoid gaps in students learning. As such, staff will place assignments on teams for students to take part in.

We use a combination of workbooks, PowerPoints, websites, pre-recorded lessons and live lessons. This allows us to tailor the specific lessons for the students.

Students will receive an invite via Teams for their live lessons, which will appear on their calendar, once they have accepted the invite. Staff will also record this on MCAS, so parents have an overview of when these take place.

All instructions will be put on the Teams page for students to complete, with further guidance in the assignments page – all assignments should be submitted through the assignments section on Teams and not saved under the file section. Additional resources will be placed in the file section of the subject Teams page.

Students are to only complete their allocated curriculum time for each subject. They will complete 5 hours per day, one hour per subject for that day, in line with the remote learning timetable.

### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If students are unable to access the internet or do not have an appropriate device to work from please contact [Becky.Edlin@cyac.org.uk](mailto:Becky.Edlin@cyac.org.uk) to discuss the support available.

Students who require printed materials will receive these weekly, on a Friday, delivered by staff members. The staff member will collect any completed work each Friday, so this can be marked, and feedback given.

### **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

We use a combination of workbooks, PowerPoints, websites, pre-recorded lessons and live lessons. This allows us to tailor the specific lessons for the students.

Below is an example of the current curriculum. This is being developed, depending on the needs of each group, to ensure maximum engagement. Therefore, the timetable will not change, but the delivery of the lesson may change, depending on the level of support required for the specific topic. With additional live lessons added, where necessary.

Year group	Live lesson	PowerPoints with audio guidance	Project based learning
7	1 x Maths, 1 x English, 1 x Science and 1 x Geography.	English, Maths, Science, Spanish, Geography, History,	Art, PE, Drama, Graphics, Music, PSHE and ICT.
8	1 x Maths, 1 x English, 1 x Science and 1 x Geography.	English, Maths, Science, Spanish, Geography, History,	Art, PE, Drama, Graphics, Music, PSHE and ICT.
9	1 x Maths, 1 x English, 1 x Science and 1 x Geography.	English, Maths, Science, Spanish, Geography, History,	Art, PE, Drama, Graphics, Music, PSHE and ICT.
10	1 x Maths, 1 x English, 1 X Science, 1 x Geography, 1 x History, 1 x BTEC Sport, 1 x Spanish, 1 x BTEC Acting and 1 x Business.	English, Maths, Science, Spanish, Geography, History, PE and Business.	Acting, Graphics, PSHE and Art.
11	1 x Maths, 1 x English, 1 X Science, 1 x Geography, 1 x History, 1 x BTEC Sport, 1 x Spanish, 1 x BTEC Acting and 1 x Business.	English, Maths, Science, Spanish, Geography, History, PE, and Business.	Acting, Graphics, PSHE and Art.

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

#### **CYA Parents guide to student expectations of home learning.**

Each morning students must log in to TEAMS and attend form time with their tutor between 8.50am and 9am. They can use this time to seek support and advice if needed such as academic support or wellbeing.

Students will follow their remote learning timetable and full curriculum of lessons. This will be 5 hours of learning per day.

Students are not expected to exceed this and should save their work for each 1-hour lesson.

The Academy day runs from 8.510am-3pm, during which time, staff will respond and support learning, where they are not providing live lessons or supporting students within the Academy.

Students' engagement will be tracked through completion of work and data analysis of their Teams usage.

Students will submit their work via Microsoft teams for staff to provide feedback at planned assessment points.

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

Teachers will monitor student engagement through attendance at live lessons and submission of work. The Academy will also monitor students Teams usage to track engagement closely.

Staff members are logging engagement daily and contacting home where relevant. If the issue is an individual subject issue, it will be the subject teacher. However, if the issue is across several subjects, the Progress Lead will call to support.

### **How will you assess my child's work and progress?**

The Academy will use a combination of self-marking quizzes to provide instant feedback, alongside teacher feedback for longer assessment tasks. Students should submit through Teams assignments to allow for an efficient process.

Students will receive regular feedback, roughly 1 lesson in 4 for written teacher feedback, as well as self-assessment opportunities embedded within the lessons and automatically marked quizzes.

Students can also get feedback from their class teacher through the TEAMS chat function.

### **Additional support for pupils with particular needs**

#### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

Students on the SEND register have a designated key worker, who will contact regularly to ensure that the appropriate level of support is given and follow up on any issues that might be holding back learning.

Staff will ensure lessons are differentiated so that all students can access the work and make progress. This is a continual process which is developing over time.

Interventions will continue remotely wherever possible. Where students usually have 1:1 support, face to face Teams session will be offered as appropriate.

### **Remote education for self-isolating pupils**

#### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

If a student is self-isolating and the rest of the cohort is in the Academy, the student will follow the same process above, completing the same classwork via teams. The teaching staff have worked hard to ensure this is a fluid process, allowing all students to access their learning from home.